

# MSc in School Unit Administration

## Program Profile

<b>Concluding Degree</b>	MBA in School Unit Administration
<b>Certificate Level</b>	Master (2 <sup>nd</sup> course of study)
<b>Offered by</b>	School of Business Administration
<b>Study Method</b>	Lectures

## Scope of Study

The importance of effective organization and administration of school units and educational systems has multiplied over the past 25-30 years. At a time when social, political and economic changes are constant and rapid and at the same time demands for higher quality education more than ever, the need to prepare suitable executives has reached its highest point. Recognizing the importance of effective school leadership is now universal from researchers, academics, educators and parents. Recent research results abroad show that school leadership is the second schooling factor to have a positive impact on student outcomes.

The school leader of today can not successfully cope with his difficult work without proper preparation. Useful but professional experience is also useful in the theoretical / scientific training. The postgraduate program in School Administration aims to help both current and future school leaders in their efforts to effectively manage a school. The program is designed to equip students with a wide range of knowledge and skills in the theory and practice of educational management and educational leadership.

Taking into account the current educational context in which the leader is called upon to fulfill his role as well as modern approaches and trends in educational management and leadership, the program is designed to meet the needs of both the old and the

new executive to expand their knowledge base so that in the final stage they can help to improve the quality of the education provided. This will be achieved by presenting topical and important issues such as organizational behavior, human resource development, effective leadership, technology relationships with leadership, effective teamwork in education, decision-making. In particular, the design of the program is based on the following three axes:

1. Presenting contemporary theories and research results on effective school leadership
2. Develop the skills and capabilities of executives to have a repertoire of choices and responses to situations faced
3. Development of critical thinking about the theory and practice of educational administration and educational leadership.

The design of the program was also based on the structure and content of successful similar programs from universities abroad but retains its own distinct character through the applications of scientific knowledge in the educational context of Greece.

## **Expected Learning Outcomes**

It is expected that with the successful completion of the program the graduates will be able to:

- ✓ They have acquired a solid background in theory and the practice of educational management and educational leadership
- ✓ Interpret and explain the action and function of school units
- ✓ Understand learning and teaching processes to develop appropriate working conditions for staff and students
- ✓ Analyze the principles of the school culture and make the right decisions for the introduction, development and maintenance of a culture

- ✓ Know the qualities of quality teamwork and organize effective learning communities for teachers
- ✓ Understand the use of technology in leadership
- ✓ They work effectively with teachers, parents and students to achieve the best possible results
- ✓ Use assessment of teaching and teaching as an effective leadership tool
- ✓ Choose and apply leadership and management styles and effective leadership practices depending on the situation
- ✓ Analyze and evaluate research on management and leadership
- ✓ Analyze and evaluate educational policies regarding the importance and extensions they have for staff and education
- ✓ Develop the appropriate school environment for all students
- ✓ Helping teachers to develop in schools
- ✓ Report scientific papers that can be published in valid scientific journals and presented at local and international scientific conferences.

## **Duration of Studies**

The duration of the program for conventional programs is as follows:

1. Full-time: three academic semesters (18 months)
2. Part-time: six academic semesters (36 months)

In case students fail to attend a course or for any other reason, they cannot complete their studies at the expected time, the duration of the studies may be extended. Extension time will be according to the University's Internal Regulations regarding the graduation of students, which stipulates that the maximum duration of studies is 6 semesters and for part-time 12 semesters.

## Program Structure

Course Categories	ECTS
Compulsory Courses	30
Elective Courses	60
<b>TOTAL</b>	<b>90</b>

### Compulsory Courses

The student must successfully complete 30 ECTS from the following list of courses:

No.	Code	Course Description	ECTS
1	101	Theories and Principles of Educational Leadership Management	10
2	102	Evaluation and Quality Assurance in Education	10
3	103	Educational Research	10

### Elective Courses

The participant chooses courses from all three Course Modules. They select 3 courses from one Course module (Module 1 or 1), 2 courses from the other course module and from the Course Module 3 one Thesis.

Course Module 1 - Administration, Education and Politics			
No.	Code	Course Description	ECTS
1	201	Education Leadership and Technology	10
2	202	Effective Leadership and Learning	10
3	203	Issues of Educational Policy	10
4	204	Management and Education	10